The Art of Teaching English as a Foreign Language (TATEFL) is a scientific journal published by English Language Education Department of STKIP Agama Hindu Singaraja. This journal aims to accommodate articles of research results of community service in the field of education and learning about English education. In the end this Journal can provide a description of the development of science and technology in the field of English language education for the academic community.

• Editor in Chief: I Gede Yoga Permana, S.Pd., M.Pd.

• **ISSN** (online): 2684-8546

• **Frequency:** Bianual (May-November)

Focus and Scope

The Art of Teaching English as a Foreign Language (TATEFL) is dedicated to advancing the field of English Language Teaching (ELT) by providing a platform for the dissemination of high-quality research, innovative practices, and insightful theoretical discussions. Our journal seeks to bridge the gap between theory and practice, offering valuable resources for educators, researchers, and policymakers involved in the teaching and learning of English as a second or foreign language, with a particular emphasis on English for Specific Purposes (ESP).

Focus Areas:

- **Pedagogical Innovations:** Exploration of new teaching methodologies, instructional strategies, and classroom practices that enhance language acquisition and learner engagement.
- **Curriculum Development:** Studies and reports on curriculum design, implementation, and evaluation in diverse educational contexts, including ESP curricula tailored to specific fields such as business, medicine, engineering, and academia.
- **Assessment and Evaluation:** Research on language assessment tools, techniques, and their impact on teaching and learning outcomes, particularly in ESP contexts.
- **Technology in ELT:** Examination of the role of digital tools, online platforms, and multimedia resources in facilitating language learning, with a focus on their application in ESP.
- **Teacher Education and Professional Development:** Insights into teacher training programs, professional growth opportunities, and the development of teaching competencies, especially in ESP instruction.
- **Cultural and Linguistic Diversity:** Discussions on the challenges and opportunities presented by multicultural and multilingual classrooms, particularly in ESP settings.
- Second Language Acquisition (SLA): Theoretical and empirical studies on the processes and factors influencing the acquisition of English as a second language, with attention to the unique needs of ESP learners.
- English for Specific Purposes (ESP): Research and discussions focused on the design, implementation, and evaluation of ESP programs, including needs analysis, materials development, and the integration of content and language learning.

Scope:

The journal welcomes contributions in the form of:

• **Research Articles:** Empirical studies that provide new insights into ELT practices and theories, including those specific to ESP.

- **Review Articles:** Comprehensive reviews of current literature that synthesize existing knowledge and identify future research directions in both general ELT and ESP.
- Case Studies: In-depth analyses of specific teaching contexts or interventions that offer practical implications for educators, particularly in ESP.
- **Practical Reports:** Descriptions of innovative teaching practices or programs with evidence of effectiveness, especially in ESP contexts.
- **Theoretical Papers:** Discussions that advance theoretical frameworks or propose new models in the field of ELT and ESP.

Audience:

Our readership includes:

- ELT practitioners and educators seeking to enhance their teaching practices, particularly in ESP.
- Researchers and scholars interested in the latest developments in language teaching and learning, including ESP.
- Policymakers and educational leaders involved in curriculum and policy design for both general and specific language education.
- Graduate students and academics pursuing studies in applied linguistics, language education, and ESP.

Open Access Statement

The Art of Teaching English as A Foreign Language (TATEFL) is committed to providing open access to all published research articles. We believe that making research freely available to the public fosters greater global exchange of knowledge and enhances the visibility and impact of the work published in our journal.

Key Features of Our Open Access Policy:

- **Immediate Access:** All articles published in **TATEFL** are freely accessible to all readers immediately upon publication. There are no subscription fees or paywalls.
- **Licensing:** All articles are published under a Creative Commons license (CC BY SA 4.0), which allows others to share and adapt the work, provided appropriate credit is given to the original authors.
- Archiving and Self-Archiving: Authors are encouraged to archive their articles in institutional repositories and may self-archive the accepted version of their manuscript in accordance with the journal's policies.
- Support for Authors: We provide guidance and support for authors regarding open access publishing, including information on how to comply with funder mandates and maximize the visibility of their research.

Publication Ethics

The Art of Teaching English as a Foreign Language (TATEFL) is committed to upholding the highest standards of publication ethics. We adhere to the guidelines set forth by the Committee on Publication Ethics (COPE) to ensure integrity, transparency, and accountability in the publication process. This document outlines the ethical responsibilities of authors, reviewers, editors, and the publisher.

1. Ethical Responsibilities of Authors

- Originality and Plagiarism: Authors must ensure that their work is original and does not plagiarize the work of others. Proper citation and acknowledgment of sources are essential.
- **Authorship:** All individuals who have made significant contributions to the research should be listed as authors. Others should be acknowledged appropriately.
- **Disclosure of Conflicts of Interest:** Authors must disclose any financial or personal relationships that could influence their work.
- **Data Sharing and Transparency:** Authors are encouraged to share their data to promote transparency and reproducibility.
- **Retraction and Correction:** If errors are found post-publication, authors must notify the journal promptly.

2. Ethical Responsibilities of Reviewers

- Confidentiality: Reviewers must treat all manuscripts as confidential documents.
- **Impartiality:** Reviewers should provide unbiased assessments.
- Constructive Feedback: Reviewers must offer respectful and constructive feedback.
- **Timeliness:** Reviews should be completed within the given timeframe.

3. Ethical Responsibilities of Editors

- Fairness and Impartiality: Editors must evaluate manuscripts based on their content, not the authors' identities.
- Confidentiality: Manuscripts should remain confidential.
- Conflict of Interest: Editors must disclose any conflicts of interest.
- **Publication Decisions:** Decisions should be based on quality and relevance.
- **Handling Complaints:** Editors must have clear procedures for addressing complaints.

4. Ethical Responsibilities of the Publisher

- **Support for Ethical Practices:** The publisher must ensure ethical standards.
- **Transparency:** Clear publication policies should be maintained.
- **Handling Misconduct:** The publisher must have procedures for addressing ethical concerns.
- Promoting Research Integrity: Authors should be encouraged to adhere to ethical standards.

Similarity and AI Screening

TATEFL is committed to maintaining academic integrity by implementing a rigorous similarity and AIgenerated content screening policy. This ensures all published research is original, properly cited, and ethically sound.

1. Purpose and Scope

To uphold the integrity, originality, and academic quality of published research, TATEFL implements a stringent similarity and AI-generated content screening policy. This policy applies to all submissions, including original articles, reviews, case studies, and any other content intended for publication. It aims to detect and prevent plagiarism, including self-plagiarism, and ensure transparency when AI tools are used in the research or writing process.

2. Similarity Screening

- All submitted manuscripts undergo similarity screening using reliable plagiarism detection software to identify copied, improperly cited, or self-plagiarized content.
- Manuscripts with a similarity score exceeding 25% (excluding references, direct quotes, and commonly
 used phrases) will be flagged for further review. In cases where plagiarism is detected, authors may be
 asked to revise and properly cite their work or may face rejection based on the severity of the infraction.
- Any form of plagiarism, including verbatim copying without citation, inadequate paraphrasing, and selfplagiarism without disclosure, is strictly prohibited.

3. AI-Generated Content Screening

- Authors are required to disclose the use of AI tools (such as language generation or data analysis tools)
 in the research or manuscript preparation process. Acknowledgment of AI assistance must be included
 in the methodology or acknowledgment sections of the paper.
- AI detection software will be used to screen for unreported or excessive reliance on AI-generated content. The journal does not accept manuscripts primarily generated by AI; human-authored research is required, with AI tools permitted only as supporting resources.
- Any detected, undisclosed AI-generated content may result in requests for revisions, additional author disclosures, or rejection of the manuscript.

4. Review Process and Consequences

- Manuscripts flagged for potential plagiarism or undisclosed AI-generated content will be reviewed by the editorial team. If necessary, the manuscript will be returned to the authors with revision instructions or, in severe cases, be rejected.
- Instances of verified misconduct will result in immediate rejection, with cases documented and shared within the academic community where appropriate.

This policy ensures our commitment to publishing original, high-quality research and upholding ethical standards in scholarly publishing.

Copyright Notice and License Permits

Authors retain copyright and grant the journal the right of first publication with the work simultaneously licensed under a <u>Creative Commons Attribution License</u>, allowing others to share the work with an acknowledgment of the author's authorship and initial publication in this journal.

Since 2024, we have updated our license policy. Papers submitted to this journal are published under the terms of the Creative Commons License, The terms of the license are as follows:

License Terms

- Attribution You must give appropriate credit, provide a link to the license, and indicate if changes were made. You may do so in any reasonable manner, but not in a way that suggests the licensor endorses you or your use.
- **ShareAlike** If you remix, transform, or build upon the material, you must distribute your contributions under the same license as the original.
- **No additional restrictions** You may not apply legal terms or <u>technological measures</u> that legally restrict others from doing anything the license permits.



<u>The Art of Teaching English as a Foreign Language (TATEFL)</u> is licensed under a <u>Creative Commons</u> Attribution-ShareAlike 4.0 International License.

Author Guidelines

The author must submit the manuscript online by first registering as an author on the website https://jurnal.stkipahsingaraja.ac.id/index.php/tatefl. For every submitted article, the author is obliged to follow the terms and conditions in accordance with the Style Guide of The Art of Teaching English as a Foreign Language (TATEFL).

General Structure of the Article

- The text submitted by the author is an original scientific paper, has never been published, and is not being submitted for publication in other media or journals.
- The text proposed may be the results of a study (field), conceptual ideas, studies, application of theories, and criticism in social sciences, humanities, and technology.
- The manuscript must be written in English. The text should be formatted in Arial font, size 12, with single spacing and a one-column layout.
- The manuscript should include an abstract of 200 to 250 words, followed by three to five keywords relevant to the article.
- The length of the manuscript should be between 4000 and 8000 words, including the abstract, tables, figures, and references.
- The document should be formatted on A4-sized paper with the following margins: top 1.4 inches, bottom 1.5 inches, right 1.4 inches, and left 1.4 inches.
- The TATEFL manuscript template can be downloaded from Manuscript Template TATEFL.
- The manuscript must follow a structured format including:
 - o **Introduction:** Problem identification, literature review, research objectives, and research benefits.

- Method: Description of the research approach, population or sample, instruments, and data analysis.
- Findings and Discussions: Research results and analysis, which can be presented in subsections.
- o Conclusion: Summary of findings, conclusions drawn, and potential future research.
- o **References:** Cited sources formatted according to APA 7th edition.
- Authors must use the Mendeley application to manage and include references in the manuscript.
- The article must be free from plagiarism, falsification, and fabrication of data.

Title

The title should summarize the main idea of the manuscript and must not exceed 15 words.

Author Details

The manuscript must include the full name of the author (without academic degrees), affiliation, and email address.

Abstract

The abstract should clearly outline the background of the problem, objectives, theories and methods, key findings, novelty of the study, and main conclusions.

Introduction

Avoid an extensive literature review or a detailed description of findings. State the goals of the study and provide a sufficient background, explicitly highlighting the gap in the literature that the research aims to fill.

Method

This section describes the research approach, population or sample, study participants, instruments used, and data analysis procedures.

Findings and Discussions

Present the research findings clearly using graphs and tables as needed. Provide a concise summary of key findings without repeating information already presented in tables or figures.

Conclusion

The conclusion should summarize the research results and discuss their implications. It should connect the study's findings with the research objectives stated in the introduction.

References

All references must follow the APA 7th edition format. Ensure that all sources cited in the text appear in the reference list and that all references listed are cited in the text.

Examples of reference formatting:

- **Books:** Author, A. A. (Year). Title of the book. Publisher.
- **Journal Articles:** Author, A. A. (Year). Title of the article. Title of the Journal, Volume(Issue), Page range. https://doi.org/xx.xxx/yyyy
- Websites: Author, A. A. (Year, Month Day). Title of the webpage. Website Name. URL
- Edited Books: Editor, E. E. (Ed.). (Year). Title of the book. Publisher.
- Chapters in Edited Books: Author, A. A. (Year). Title of the chapter. In E. E. Editor (Ed.), Title of the book (pp. page range). Publisher.
- Conference Papers: Author, A. A. (Year). Title of the paper. In E. E. Editor (Ed.), Proceedings of the Conference Name (pp. page range). Publisher. URL

For the complete APA 7th edition guide, please visit https://apastyle.apa.org.

Submission Preparation

- The submission has not been previously published, nor is it under review by another journal.
- The submission file must be in OpenOffice, Microsoft Word, or RTF document format.
- The manuscript must follow the TATEFL template.
- The manuscript must include at least 25 references.
- All references must be formatted in APA 7th edition style and generated using a reference management tool (Mendeley or EndNote).
- The submission must be free of plagiarism and copyright violations.

Article Process

Publication Fee

The publication fee for articles accepted for publication in *The Art of Teaching English as a Foreign Language* is IDR 500,000 (USD 25). This fee is payable upon acceptance of the article for publication. It covers administrative costs associated with reviewing, editing, and indexing of your article.

Waiver Policy

We understand that some authors may face financial constraints. To support the global dissemination of research, the journal offers a waiver policy. Authors who are unable to pay the publication fee due to financial hardship may apply for a full or partial waiver. Requests for waivers should be submitted at the time of manuscript submission, along with a brief explanation of the financial situation. Each waiver request will be evaluated on a case-by-case basis, and authors will be informed of the decision before publication.

For further inquiries regarding the publication fee or waiver policy, please contact us at yogapermana@stkipahsingaraja.ac.id

Withdrawal Policy

This policy outlines the conditions and procedures for withdrawing a submitted or published manuscript in TATEFEL Journal. Withdrawal requests must meet specific criteria and follow the steps set by the editorial board.

1. Introduction

This policy regulates the procedures and conditions related to the withdrawal of manuscripts submitted or published in TATEFEL Journal. Manuscript withdrawal can only be done under specific circumstances and must follow the procedures set by the editorial board.

2. Reasons for Manuscript Withdrawal

Authors may submit a withdrawal request for the following reasons:

- Significant errors in the manuscript that cannot be corrected.
- Simultaneous submission of the manuscript to multiple journals (redundant publication).
- Indications of plagiarism or violations of publication ethics.
- Request from an institution or relevant authority due to academic misconduct.
- Technical errors in the publication process that cannot be rectified.

3. Manuscript Withdrawal Procedure

- Authors must submit a written request to the editorial board, clearly stating the reason and providing supporting evidence if necessary.
- The editorial board will review the request within a maximum of 14 working days.
- If the request is approved before the peer review process, no penalty will be imposed.
- If the request is approved after the manuscript has been accepted or published, the journal reserves the right to impose sanctions, including blacklisting the author.
- The final decision regarding manuscript withdrawal rests with the editorial board.